

# **The Council of the Metropolitan Borough of Bury known as Bury Council**

## **Constitution v4.0**

**Adopted by Bury Council on 24 November 2021**

### **CONTENTS**

#### **PART 1 - INTRODUCTION AND SUMMARY**

#### **PART 2 - ARTICLES**

- Article 1 - The Council and the Constitution
- Article 2 - Councillors
- Article 3 - Citizens and the Council
- Article 4 - The Council meeting
- Article 5 - The Leader and the Cabinet
- Article 6 – Council Committee Structure
- Article 7 – Joint Arrangements
- Article 8 - The Chief Executive and other staff
- Article 9 – Decision Making
- Article 10 – Finance, Contracts and Legal Matters

#### **PART 3 - THE FUNCTIONS SCHEME**

- Section 1 Council Functions
- Section 2 Local Choice Functions
- Section 3 Committee Functions
- Section 4 Cabinet Functions
- Section 5 Scrutiny Functions
- Section 6 Additional Arrangements
- Section 7 Officer Functions

#### **PART 4 - PROCEDURE RULES**

- Section 1 Council Procedure rules – Standing orders
- Section 2 Access to information rules
- Section 3 Budget and Policy framework rules
- Section 4 Cabinet procedure rules
- Section 5 Overview and scrutiny procedure rules
- Section 6 Contracts procedure rules
- Section 7 Financial regulations
- Section 8 Officer employment procedure rules

PART 5 - THE CODES AND GUIDANCE

- Section 1 –Councillor code of conduct
- Section 2 –Employee’s code of conduct
- Section 3-Protocol on member and officer relations
- Section 4- Anti fraud and corruption – whistleblowing policy
- Section 5 – Monitoring officer Protocol
- Section 6 –Public Participation Guide
- Section 7 – Probity in Planning

PART 6 - COUNCILLORS' ALLOWANCE SCHEME

PART 7 - CABINET PORTFOLIOS, MEMBERSHIP OF COMMITTEES AND THE COUNCIL'S  
MANAGEMENT STRUCTURE

PART 8 - REVIEW TIMELINE